

## Alberta Community Art Clubs Association

<http://www.acaca.ab.ca>



## Get Ready for Zone Shows!

Date	Show	Location	Contact
May 6-7, 2016	Southern Zone Show	Sage Brush Arts Society, Brooks	Linda LaRoche-Wilson Robert Franz
May 14-15, 2016	Northern Zone Show	Aurora Visual Arts Association, Bonnyville	Leonie Poole Brenda Claude
May 27-29, 2016	Central Zone Show	LaCombe Art Club	Donna Tugwood
July 16-August 14, 2016	Alberta Wide Show	Ottewell Centre, Sherwood Park	
August 27 to October 23, 2016	2016 Alberta Spirit Show	Red Deer Museum	

## President's Message

And, a Happy New year to all of you!  
It was a busy year indeed for all of us at ACACA, with the three Zone shows, Alberta Wide and the Alberta Spirit. It is my wish that you come back again this year as members, invite Art Clubs to join and be involved in the Juried shows.

For 2016, the Alberta Wide show will be at the Ottewell Centre in Sherwood Park, July 16 to August 14, and the Alberta Spirit Show will be in Red Deer at the Red Deer Museum from August 27 to October 23. There will be a video and story boards on display during the Alberta Spirit show. The video will be a part of the 2018 Alberta Spirit Show commemorating our 50th Anniversary of the ACACA.

I would like to officially thank all the art clubs for stepping up to the plate and showcasing their community to host the 2016 Zone Shows. I would also like to call on you as artists to check in on the contact people for each Zone Show Host Club and volunteer in any way you can to help these clubs not get frustrated and "burned out" because of a lack of volunteers. It is important to support our host clubs each year, and other art clubs will put forth their names when they see such support from all of the artists.

- The Southern Zone Show is being hosted by Sage Brush Arts Society May 6 and 7, 2016, contact is Linda LaRoche-Wilson.



Continued on page 2

## ACACA

In this issue:

- Pg. 1, 2 President's Message
- Pg. 2, 3 Congratulations
- Pg. 3 Membership Info
- Pg. 4 Sylvan Lake
- Pg. 5 Art Society of Strathcona/Loft Gallery  
Red Deer Arts Council
- Pg. 6 Westlock Art Club  
Artistry Boutique
- Pg. 7 Lethbridge Club
- Pg. 8 VAA/CARFAC
- Pg. 9 AFA Collection
- Pg. 10-19 Zone Shows, forms, information
- Pg. 20 Workshop Grant
- Pg. 21, 22 Lillian Nunn Scholarship
- Pg. 23 Club Membership
- Pg. 24 Individual Membership
- Pg. 25-30 ACACA By-Laws
- Pg. 31 Directors list



# President's Message, con't.

Continued from page 1

- The Northern Zone Show is being hosted by Aurora Visual Arts Association of Bonnyville, May 14 and 15, 2016, contact is Leonie Poole.
- The Central Zone Show is being hosted by the Lacombe Art Club May 27-29, 2016, contact is Donna Tugwood.

The winter weather is upon us as we make preparations for our sculptures, paintings and digital art, hoping for completion for these shows. As well, we should invite other artists who may not be members of ACACA to join in these juried art shows, which makes it an exciting time for all artists in Alberta each year.

I will try to attend all three Zone Shows, the Alberta Wide and the Alberta Spirit. I look forward to seeing the beautiful paintings, digital

art and sculpture. It would be great to see more sculpture and digital art entered this year. Last year, we had a larger than ever Youth membership and they were well represented in the Alberta Wide Show. Jurors wanted to send clear message that it is important we promote the "next generation" of artists in the ACACA; their display filled one of the cases at the college

In closing, I want to thank all of the members of the Executive, the Board of Directors, and you, as members, for all of your cooperation and volunteer hours you put in to keeping the ACACA running.

Today, as we witness the world torn by strife and turmoil, it is now more crucial than ever to embrace the arts that hold the key to our future. All my life, I have been an ambassador for the Arts. They are

imperative to our culture. Humanity is measured by vision, conscience and integrity. Art is vital for a life that is truly worth living.

*"A nation without the Arts, is like a human being without a heart, losing a vital vein."*

*(Umran Sumen,  
Artistic Director,  
JCB's Nutcracker)*

Let's once again, grab those brochures and get out and work together over this next year.

Sincerely,



Linda LaRochelle-Wilson  
ACACA President

## Congratulations!

On behalf of the ACACA, a 3 person panel chosen by Visual Arts Alberta - CARFAC has awarded two (2) ACACA Individual Workshop Grants.

The recipients are:

- 1 - Joyce Boyer (Edmonton)**
- 2 - Carol-Lynn Gilchrist (Red Deer)**

Recipients were chosen based on the following criteria:

- Quality of Artwork
- Professional Application (focused outline of Intention for artistic development: appropriate course/mentor needed to accomplish these goals)
- Community Engagement (commitment to sharing ongoing professional development/education with other artists/students and/or working within the cultural community at large in various capacities)

We received four (4) applications in total for the 2015 ACACA Individual Workshop Grant. We were pleased that the ACACA is continuing to encourage their membership to educate and inform Alberta artists, enriching our Alberta Cultural Community.



# Help Build Our Membership

**Membership fees are due by February 28!**

The Alberta Community Art Clubs Association aims at uniting, serving and networking with artists throughout the province. Our goals are to foster and maintain instruction in art and to develop an interest in the knowledge of art and culture in the communities throughout the province.

ACACA fills a unique niche in promoting the arts in the province of Alberta by sponsoring three juried art shows annually, hosted by art clubs from different communities each year.

- the southern zone show – south of Highway 9
- the central zone show – between Highways 16 and 9
- the northern zone show – north of Highway 16

The works of art are critiqued at the conclusion of each show, providing encouragement and learning experiences, in an environment that encourages new ideas, networking, and goodwill. Paintings are then juried again at the Alberta Wide Show. The Alberta Wide Show location may change every year, dependant on what buildings are available. Awards are presented annually for each Zone show and the Alberta Wide Show. Winners from Zone Shows and the Alberta Wide Show are hung in a smaller gallery as the Alberta Spirit show. ACACA owns a permanent collection of award winning works, which are purchased from the artist every year.

There are several membership categories, including youth, beginners, intermediate, advanced, masters, signature, digital and sculpture. Details of each category are posted on the ACACA website.

Benefits of membership in the ACACA include:

- juried exhibitions and critiques
- workshops and paint outs
- scholarships and awards
- newsletter, including free advertising for members in our newsletter.

An application form is included in this newsletter. Feel free to make copies to share!

For more information go to ur website: <http://acaca.ab.ca/>

## Congratulations!

The Lillian Nunn Scholarship this year was awarded to **S. Linda Milne**, member of ACACA and Sage Brush Arts Society, Brooks. Linda resides in Gem, Alberta. Praise goes out to her.

## **Town of Sylvan Lake, Alberta**

### **Public Art Task Force**

### **Request for Proposals (RFP)**

### **Public Art Installation**

**Closing Date: 12:00 pm (noon), local time, Tuesday, March 1, 2016**

#### **INTRODUCTION**

The purpose of the Public Art Task Force is to plan, acquire and install multiple public art pieces that will commemorate Sylvan Lake's history and create a lasting legacy for the community. The funding for this project is from residual funds from the Centennial Celebrations where the art focus had been, 'remembering our roots and history.' The chosen art pieces must express the "essence" of historic Sylvan Lake. The historic theme may be expressed in a traditional or more contemporary manner.

The Public Art Task Force and the Town of Sylvan Lake are inviting central Alberta artists to submit proposals with detailed descriptions, and if the artist so chooses, 8 ½" x 11" renderings for:

- One or more two dimensional and/or small three dimensional indoor art pieces, valued between \$500.00 and \$3,000.00 each;
- The maximum allowable size for the 2-dimensional pieces is 4 feet x 6 feet.

The art pieces are to commemorate our history and create a lasting legacy for the community. Our ideal installations will reflect Sylvan Lake's landmarks, industries, cultural and recreational opportunities and tells the story of the rich history of our Town.

#### **CONTACT INFORMATION**

Any questions or inquiries may be directed to:

**Monique Pummings, Aquatic, Special Event and Program Supervisor**

Town of Sylvan Lake

4926 50 Avenue,

Sylvan Lake, AB.

T4S 1G1

Phone : 403.887.1192 ext. 508

Email: [mpummings@sylvanlake.ca](mailto:mpummings@sylvanlake.ca)

# Member News



## ART SOCIETY OF STRATHCONA COUNTY WORKSHOPS January to April 2016

- **Paint Along with DVD** – January 5, Feb. 2 and March 1 Cost \$5
- **Willie Wong**– 6 Mondays Jan-Feb. Cost \$180
- **Photography 101** –Al Dixon & Roy McLaughlin - Sat. January 16 Cost \$65
- **Photography 201** – Al Dixon & Roy McLaughlin - Sat. Feb. 6 Cost \$65
- **Nancy Corrigan** - Acrylic: Unfold, Be Bold, Let Go- Feb. 5,12,19,26 Cost \$125
- **Composition Essentials** - David Shkolny - Feb. 27 Cost \$65
- **Pastel** - David Shkolny - Feb. 28 Cost \$65
- **Willie Wong** – Watercolour – March 5 Cost \$65
- **“Altering Ourselves Through the Book”** – Jean Tait March 12 & 13 Cost \$125
- **Photography 301** – Al Dixon & Roy McLaughlin - Sat. March 19 Cost \$65
- **Paint What you See, Not What You Think You See** -with Jerry Markham April 8, 9, 10 Cost \$300
- **David Langevin, Mastering Acrylics**, April 22, 23, 24 Cost \$300
- **“Elements of Surprise” – Mixed Collage** – Terrie Shaw May 28/29 Cost \$110

*All workshops at the A.J. Ottewell Centre, 590 Broadmoor Blvd, Sherwood Park*

*Visit [www.artstrathcona.com](http://www.artstrathcona.com) for updates on workshops, comprehensive information, supply list and to register.*

### ***THE LOFT GALLERY and GIFT SHOP:***

- Hours are Saturdays and Sundays, from 12 to 4 pm.
- For information, call 780 449 4443. (Closed January, July & August 2015)

The ART SOCIETY OF STRATHCONA COUNTY offers the A. J. OTTEWELL COMMUNITY CENTRE at 590 Broadmoor Blvd, Sherwood Park for rental for business meetings, small events, art shows and meetings, etc. No amplified music. Phone 780 449 4443 for rental rates and availability or check the website.

*The ART SOCIETY OF STRATHCONA COUNTY welcomes all new members. Annual fee is \$40, January to December. Meetings are held the second Tuesday of each month.*



Red Deer Arts Council  
110 - 4818 50th Avenue  
Red Deer, AB T4N 4A3  
[info@reddeerartscouncil.ca](mailto:info@reddeerartscouncil.ca)  
Tel: 403-348-ARTS (2787)

The Red Deer Arts Council is pleased to present ***Urban Moves: Photographs by Arto Djerdjarian*** in the Kiwanis Gallery from December 29, 2015 to February 21, 2016.

Our First Friday Red Deer event is January 8 from 6 p.m. to 8 p.m. Refreshments will be served.

Kiwanis Gallery in the Red Deer Public Library, 4818 49 Street, Red Deer, AB

*Contact: Diana Anderson, Coordinator; (403) 348-2787*

*Hours: Monday to Wednesday, 9 a.m. to 4:30 p.m.*



# Member News



## WESTLOCK COMMUNITY ART CLUB

### WINTER/SPRING 2016 COURSES

*Our gallery, located in the Rotary Spirit Centre, will be open most Fridays, as well as other times which will be posted.*



### Fun Fridays !

Our Gallery is open to the public, but during that time we invite you to drop in and join us! No experience needed. We will be working on different projects each week. Or you can bring your own work and be encouraged & supported as you work alongside fellow artists. We will also have a variety of mediums on hand each week, so you may have an opportunity to try different things, (for a small fee). Then you can discover which media you love best & which works for you!

### To Register for classes:

- Fill out a registration form available at the Spirit Centre & drop it off there or mail it in with your payment to WCAC, 9603-100 St., Westlock, AB T7P 1Y1.
- Register online, at [westlockartclub@yahoo.com](mailto:westlockartclub@yahoo.com)
- or phone Kathy 780 349-4703
- **MAY 4-6, 2016:** take part in creating a MURAL for the Town of Westlock's 100th Anniversary as well as Canada's 150th! Join us July 1st for the unveiling of the Mural!
- **Paverpol (all levels) with Marilyn & Maureen** Saturday, February 6,
- **Childrens' Art Classes** March 4&18, April 8 & 22
- **Steer head in Oil** (wet on wet) with Marilyn Jeffery Saturday, March 12
- **Oil Wipe Out for 12 & up** with Maureen Flinn Saturday, April 9

### Subsidized Classes

- Watercolor & More! with Willie Wong Saturday, April 16
- Acrylic & More! with Maureen Flinn Friday, May 20
- Paint with Gail Adams June 10 & 11

Check us out on Facebook at [www.canada150mosaic.com](http://www.canada150mosaic.com) or send us an email [westlockartclub@yahoo.com](mailto:westlockartclub@yahoo.com).



<https://www.artistryboutique.com/art>

*It's about the Art! Think it, Breathe it, Paint it*

**Artistry Boutique** is a community website, just about to have it's hard launch with the first 200 memberships free for the first year. It is a great site and all who I have talked to believe it is "high time" that all arts are clustered under one umbrella.

*Linda LaRochelle-Wilson*



# Member News

## Lethbridge Artists Club

The Lethbridge Artists Club has a number of opportunities lined up for winter/spring. Classes include:

### **Observe and Draw**

A drawing class for beginners with Sue Wilkie. Thursday's 7-9, Feb. 11 – March 10. Members \$90/Non-members \$100

### **Intro to Paverpol.**

March 19 and 20 with Joannie Neufeldt. 10:00-4:00. \$80/\$100. (Call Iris to register; 403-317-9373)

### **Intermediate Landscapes in Acrylics.**

with Danielle Grisnich. April 22, 7 -9 pm, April 23, 10:00 – 6:00 pm. \$75/\$95

### **Improving Your Photographic Skills**

with Mike Paterson. February 20. Time 10:00 -2:00. \$80/\$100

### **Street Scenes in Oil or Acrylic**

with Cheryl Peddie. March 12 and 13. 10:00-4:00. \$180/\$200

*For further information contact Casa 403-327-2272 (for Paverpol please call Iris at the number above) or check out the web page at [lethbridgeartistsclub.wordpress.com](http://lethbridgeartistsclub.wordpress.com). Social activities and critique sessions TBA there.*

## **FACES OF SIGNIFICANCE:**

a portrait competition that serves two purposes:

- To celebrate the 80th Anniversary of the Lethbridge Artists Club;
- To recognize a number of individuals who have influenced life in southern Alberta.

*The following are the dates of a number of events that will continue over most of 2016.*

### **Saturday, January 16**

#### **Gala Launch Of "Faces Of Significance"**

6:30 p.m. to 8:30 p.m at Casa. This is the opening showcase of a portrait competition that serves to celebrate the 80th Anniversary of the Lethbridge Artists Club and to recognize a number of individuals who have been perceived as having influenced life in southern Alberta. Those in attendance are encouraged to vote on their favorite for the Peoples Choice Award while local judges will select the other nine of the ten portraits that will continue on after an announcement on February 20.

#### **Competitive Portraits Tour:**

- Claesholm Library, Monday, February 22 to Thursday, March 10, 2016.
- Pincher Creek Lebel Gallery, Thursday, March 10 until Monday, March 28, 2016.
- Cardston Remington Carriage Museum, Monday, March 28 until Thursday, April 14, 2016.
- Coaldale Library, Thursday, April 14 until Monday, May 2, 2016.
- Lethbridge Galt Museum, Saturday, May 7 until Monday, October 3, 2016.

#### **Awards Ceremony**

The 80th Anniversary Portrait Competition Awards at the Galt Museum and Archives will be held on Thursday, August 11, 2016 from 7:00 to 9:00 pm. Winners will be announced at 8:00 p.m. Refreshments will be served.

# Visual Arts Alberta ~ CARFAC

## Visual Arts Alberta ~ CARFAC presents

### **CULTURAL EXCHANGE in Gallery A**

CULTURAL EXCHANGE is a three-month community engagement project that questions our current economic system. In CULTURAL EXCHANGE, Visual Arts Alberta – CARFAC offers core property (art books, art supplies and equipment, other cultural materials). We invite the community to purchase or exchange this material. This event proposes to transform part of our Edmonton space into a meeting place for discussion, alternative commerce, and to generate some “community derived revenue” for further programming in support of professional development and advocacy initiatives for Alberta’s visual artists.

During the three months of CULTURAL EXCHANGE, we encourage the community to bring in cultural items that are not being used: donate them or exchange them for items that can be used and appreciated by others.

CULTURAL EXCHANGE is a great place to find unusual gifts and odd treasures for yourself and others! Come back often between December 3rd, 2015 and February 27th, 2016 – inventory will change constantly!

### **ALBERTA COLLECTS in Gallery B**

Alberta Artists Collect Alberta Art

An inside look at the Alberta art scene! Some of our best Alberta art and the fascinating stories of how the art work is acquired...A collection of outstanding Visual Art not to be missed!!

- Exhibition Dates: December 3, 2015 through February 27, 2016
- Location: Visual Arts Alberta ~ CARFAC / 3rd Floor, 10215-112 Street Edmonton, AB
- Gallery Hours: Wed-Fri 10-4 + Sat 12-4

***Note:** The Gallery will be closed December 20, 2015 to January 5, 2016 and Weekend Saturday, February 13, 2016 (Family Day Weekend)*

**Visual Arts Alberta ([visualartsalberta.com](http://visualartsalberta.com)) provides lots of information for artists - check it out!**

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***“Every child is an artist.***

***The problem is how to remain an artist  
once he grows up.”***

***— Pablo Picasso***



## Alberta Foundation for the Arts | Art Acquisition Program

*Application Deadline: April 1 annually*

Art Acquisition adds to the collection through an annual juried Art Acquisition by Application program, the Art Collection Committee purchase program, and a donation program to support steady and diverse collection growth. Works collected are accessioned, maintained to professional museum standards, and held in trust by the AFA.

The Art Acquisition by Application program supports the collection of works of art by Alberta artists and encourages the development of a strong visual arts community. The Art Acquisition by Application program submission deadline is April 1.

The Art Placement program was started in 1976 to ensure Albertans have opportunities to enjoy the collection. By making the collection physically available, we enhance public spaces in government offices and buildings, non-profit institutions, and organizations.

Extended Loan places large sculptures in public areas. These popular sculptures are found in outdoor spaces, foyers, and open areas of public buildings.

The Exhibition Program loans artworks to institutions and galleries for provincial and national exhibitions. The historical and contemporary aspects of the collection are valuable to curators, art professionals, and educators as an unparalleled source for research and Alberta art studies.

The Resource Centre collects and provides access to information about the visual arts in Alberta. Resources are available for use on-site during office hours and include exhibition catalogues, books, magazines and newsletters, 35 mm slides, audiovisual materials, and artist files. The Resource Centre, also known as the Capital Arts Library, is part of the Alberta Government Library system. Items in the collection can be found in the NEOS Library Catalogue.

FOR MORE INFORMATION:

Main Information Line: (780) 427-9968 (toll-free within Alberta by first dialling 310-0000)

Management: Erin McDonald, Manager, Art Collections T: (780) 415-0815 E: [erin.mcdonald@gov.ab.ca](mailto:erin.mcdonald@gov.ab.ca)

Gail Lint, Art Collections Consultant T: (780) 415-0253 E: [gail.lint@gov.ab.ca](mailto:gail.lint@gov.ab.ca)

Elizabeth Capak, Art Collections Consultant T: (780) 638-2850 E: [elizabeth.capak@gov.ab.ca](mailto:elizabeth.capak@gov.ab.ca)

Duncan Johnson, Art Collections Consultant T: (780) 415-0252 E: [duncan.johnson@gov.ab.ca](mailto:duncan.johnson@gov.ab.ca)

Kristin Stoesz, Art Collections Registrar T: (780) 415-0250 E: [kristin.stoesz@gov.ab.ca](mailto:kristin.stoesz@gov.ab.ca)

Neil Lazaruk, Art Preparator T: (780) 415-0254 E: [neil.lazaruk@gov.ab.ca](mailto:neil.lazaruk@gov.ab.ca)

<http://affta.ab.ca/Art-Collection/Acquisitions-and-Programming>

# 2016 Zone Shows

	Northern	Central	Southern
<b>Host Club</b>	Aurora Visual Arts Association (AVAA)	Lacombe Art Guild	Sage Brush Arts Society
<b>Host Club Address</b>	AVAA c/o Leonie Poole, P.O. Box 5538, Stn Main, Bonnyville, AB T9N 2G6	Lacombe Art Guild c/o Donna Tugwood, 205-4425 Heritage Way, Lacombe, AB T4L 2P4	Linda LaRochelle-Wilson, P.O. Box 808, Duchess, Alta. T0J0Z0
<b>Dates of Show</b>	May 14 and 15, 2016	May 27, 28, 29, 2016	May 6 and 7, 2016
<b>Registration Deadline: APRIL 15 FOR ALL ZONES</b>			
<b>Registration Mail Address</b>	AVAAA c/o Leonie Poole, P.O. Box 5538, Stn. Main, Bonnyville, AB T9N 2G6	Donna Tugwood, 205-4425 Heritage Way, Lacombe, AB T4L 2P4	Robert Franz, 132 McNab Park Street, T1R 0K6
<i>(Mail registrations forms to addresses indicated and make your cheque payable to the hosting club above.)</i>			
<b>Deliver Works To</b>	Beaver River Fish & Game Association, 4402 – 54 Ave., Bonnyville, AB	5214–50 Ave. Lacombe Memorial Center, Lacombe, Alberta T4L 0B6	102 2nd Street West (downtown), Brooks, Alberta Tel: 403 378 3411
<b>Delivery Date</b>	May 13, 11 a.m.-7 p.m	May 27, 8 a.m.–8 p.m.	May 4, 11 a.m.-4 p.m.
<b>Jurying</b>	May 14, 10 a.m.-12 p.m.	May 28, 10 a.m.–Noon	May 6, 10 a.m.-1 p.m.
<b>Public Viewing</b>	May 14, 12 p.m.–9 p.m. May 15, 10 a.m.-2:30 p.m.	May 28, 1 p.m.-8 p.m. May 29, 10 a.m.-2:30 p.m.	May 6, 10 a.m. – 9 p.m. May 7, 10 a.m. – 3 p.m.
<b>Official Opening</b>	May 14, 6 p.m.–8 p.m.	May 28, 1 p.m.	May 6, 7 p.m.-9 p.m
<b>Closing Ceremony</b>	May 15, 2 p.m.–3 p.m.	May 29, 10 a.m.	May 7, 2:35 p.m.-3 p.m.
<b>Award Ceremony</b>	May 15, 10 a.m.	May 29, 10 a.m.	May 7, 10 a.m.
<b>Critique</b>	May 15, 10:30 a.m.-12 p.m.	May 29, 10:30 a.m.-1:30 p.m.	May 7, 11 a.m.
<b>Zone Show Meeting</b>	May 15, 1 p.m.-2 p.m.	May 29, 2 p.m-3 p.m.	May 7, 1 p.m.-2:30 p.m.
<b>Release of Works</b>	May 15, 3 p.m.	May 29, 3 p.m.	May 7, 3:00 p.m.
<b>Club Contacts</b>	<ul style="list-style-type: none"> <li>Leonie Poole Ph:780 826 1793 or 780 826 9496 Email: <a href="mailto:donleo-niep@gmail.com">donleo-niep@gmail.com</a></li> <li>Brenda Claude Ph: 780 826 0346 Email: <a href="mailto:rb-claude@telusplanet.net">rb-claude@telusplanet.net</a></li> </ul>	<ul style="list-style-type: none"> <li>Donna Tugwood Ph:403 789 9190 Email: <a href="mailto:lacombealbertaartguild@gmail.com">lacombealbertaartguild@gmail.com</a></li> <li>June Lundie Phone: 403 350 7684 Email: <a href="mailto:junebeam@gmail.com">junebeam@gmail.com</a></li> </ul>	<ul style="list-style-type: none"> <li>Linda LaRochelleWilson Ph.403 378 3411 home 604 813 1171 Cell Email: <a href="mailto:linla-rochelle@shaw.ca">linla-rochelle@shaw.ca</a></li> <li>Robert Franz Ph.403 362 8819 Email: <a href="mailto:rob-franz@telus.net">rob-franz@telus.net</a></li> </ul>
<b>Commission Charged on Sold Items (max.20%)</b>			

# Consignment Sheets

## Consignment Sheets - Purpose and Process

The sign in/sign out sheets are better known as the *Consignment Sheets*.

As registrations from the ACACA artists are mailed in to the Host club, a consignment sheet is started and completed for all entries. These consignment sheets must be filled in by and for each Zone Show, separated into categories of the Artist (Youth, Beginner, Intermediate, Advanced, Master, Signature, Digital and Sculpture). This helps the three persons who are designated 'receivers' of the art to keep the art separated and causes less confusion.

When the artist comes with his/her art on the date for receiving the works of art, they are required to unpack their art and sign the consignment sheet with the date it was left for the show. Then, after the show, all pieces that are going home are signed out by the artist or designated person (in writing) who will be picking the art up that day.

This has to be done as that is our only way to keep track of paintings so that none go missing. It is also required for insurance purposes. The Zone Show host club needs to ensure that this is done.

The remaining paintings that are juried winners, and others that the jurors wish to send to the Alberta Wide Show, are taken to the Alberta Wide by three people from the host club. The consignment sheets accompany the people delivering the paintings, as once all of the paintings are viewed by the Jurors and once again juried into the Alberta Wide show, the paintings that do not stay in the Alberta Wide Show, except

for the category winners of the three zone shows, go back to the Artist.

It is at this time that the paintings that need to be taken back to the different artists of the three Zones, that the consignment sheets need to be signed by one designated person of the three persons who came up to deliver the works, thus checking them out for return to the rightful owner that day. At the end of the Alberta Wide Show, the paintings that are going home are then signed out on these consignment sheets, by either the artist or a person designated by the artist to deliver the work of art back to them. New consignment sheets are then made for all those winners who go on to the Alberta Spirit Show and left with the curator. At the end of the Alberta Spirit Show, all artists or designated persons (in writing) sign the consignment sheet to release the works at that time. It should work and all paintings should get back into the hands of the rightful owners.

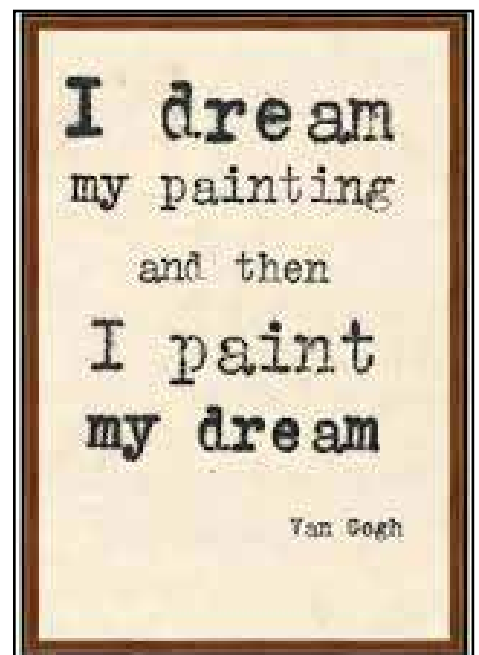
### Note to Artists:

When submitting work to an ACACA show, please include a one page bio. This may include a statement about your general motivation or intent, but should **not** include details as they apply to a specific piece of art.

### PLEASE NOTE

- There are now 2 registration forms for ACACA Zone Shows, one for 2 dimensional art work and the 2nd for sculptures.
- Please send in both if entering both types of works.
- Read the show guidelines for the information about sizes, cost, and other pertinent information for entering the ACACA zone shows."

Join us on Facebook  
@ <https://www.facebook.com/groups/acaca.ab/>



# Back of Painting Labels

**ACACA Place on Back of Painting in Top Right Corner**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone no:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Medium:** \_\_\_\_\_ **Size: hwx:** \_\_\_\_\_

**Value:** \_\_\_\_\_ **For Sale: Yes ( ) No ( )**

**Zone Entered:** \_\_\_\_\_

**Category:** \_\_\_\_\_

**For Hosting Club Use: Control No:** \_\_\_\_\_

**ACACA Place on Back of Painting in Top Right Corner**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone no:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Medium:** \_\_\_\_\_ **Size: hwx:** \_\_\_\_\_

**Value:** \_\_\_\_\_ **For Sale: Yes ( ) No ( )**

**Zone Entered:** \_\_\_\_\_

**Category:** \_\_\_\_\_

**For Hosting Club Use: Control No:** \_\_\_\_\_

**ACACA Place on Back of Painting in Top Right Corner**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone no:** \_\_\_\_\_

**Title:** \_\_\_\_\_

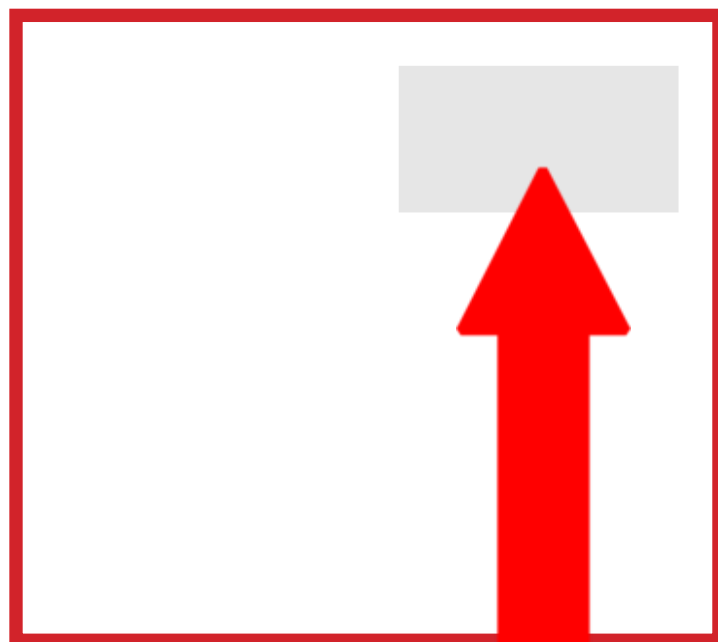
**Medium:** \_\_\_\_\_ **Size: hwx:** \_\_\_\_\_

**Value:** \_\_\_\_\_ **For Sale: Yes ( ) No ( )**

**Zone Entered:** \_\_\_\_\_

**Category:** \_\_\_\_\_

**For Hosting Club Use: Control No:** \_\_\_\_\_



**Please print clearly. Complete all sections.**

**Make sure the label is securely attached.**

# Members Show Guidelines

## Alberta Community Art Clubs Association

### MEMBERS SHOW GUIDELINES

Since 1980 the Alberta Community Art Clubs Association has annually sponsored for their members three Zone Art Shows and the juried Alberta Wide Show. ACACA members and Hosting Club members continue to volunteer countless hours of hard work and are dedicated to ensure the success of these shows. We thank one and all for their efforts. **The purpose of this handbook is to outline the eligibility guidelines and show the regulations adopted by the ACACA. It is important that members become familiar with the contents of this Handbook.**

### ACACA MEMBERSHIP CATEGORIES

The following list will assist members with selecting the category most appropriate to their skill level:

<b>Youth</b>	Youth between the ages of 15 - 18
<b>Beginner</b>	Age 19+. No formal art training at a college or university and has worked in any medium up to 4 years, or Jurors recommendation to move to next category.**
<b>Intermediate</b>	May have up to one year of formal art training at a college or university, or has won a Beginners Award at the Alberta Wide Show or has worked independently for 5 years in any medium, and is ready to meet the requirements of entering the Intermediate Category, or Jurors recommendation to move to next category.*
<b>Advanced</b>	Has been enrolled for more than one year in an art program at a College or University, or has won an Award in the Intermediate Category at the Alberta Wide Show or has worked independently for 4 consecutive years in any medium and is ready to meet the requirement of entering the Advanced Category or Jurors recommendation to move to the next category.**
<b>Master</b>	Graduate of an Art program from a College or University, or has received a BFA or MFA, or instructs formal classes in art, or has won an Award in the Advanced Category at the Alberta Wide Show, or voted on by Board or Directors and/or Jurors recommendation to move to the Signature Member level. (No automatic move to the Signature Member Level).
<b>Signature Member</b>	For qualified members from the Master's Category voted on by the Board of Directors and/or by the Jurors recommendation.**
<b>Digital</b>	for Members from all levels. The artwork is solely composed and created on a computer using only software tools or a scanned image which is manipulated to significantly change the original. (Scanned original must be available to jury if requested.) The print must be unique and not an edition. The print must be unique and not an edition.
<b>Sculpture</b>	Sculpture will be additive or subtractive, and be made from stone, Wood, Bronze, Jade, Clay, Bone, Antlers, and/or Precious Metals

**\*\* Opinion of Jurors that the artist is ready to move to the next level.**

**A member who has won an Award in any Category at the Alberta Wide Show is required to move up to the next Category. Award Winners may not move back to a former Category.**

# Members Show Guidelines (con't.)

## ACACA REGULATIONS ZONE and ALBERTA WIDE SHOWS

**The ACACA Regulations for Zone and Alberta Wide Shows have been established to ensure that every member has a fair and equitable opportunity to participate. Entries will not be accepted if any regulation is not met.**

***Registration forms and other show information will be circulated in the January issue of the ACACA Newsletter.***

1. Review Registration Form, sign declaration of originality and copyright and complete the form. Make cheque or money order covering registration fee payable to the Hosting Club. Mail Registration Form to registration address and cheque to the Hosting Club postmarked by the deadline of April 15th..
2. Each member may enter up to (3) three works in one Zone Show annually.
3. Pieces must be two dimensional or as a Sculpture and must not have been entered in a previous ACACA Show.
4. Artwork must have been completed and Sculptures polished & completed. in the last two years
5. Edition prints/reproductions or photographs are not accepted.
6. Size regulations of 2 dimensional art submitted at Zone Shows have 2 options. 1. Up to 3 pieces up to size 616 sq. ins., or ½ watercolour sheet, \$10 each. 2. 1 piece up to 616 sq. ins. \$10 and/or 1 piece \$20, outside framed size no larger than 1280 sq. ins (Height inches x Width inches = Square inches).
7. Size regulations of Sculpture is no larger than 20"x20", and weigh no more than 25 lbs. Up to 3 pieces for \$10 each)
8. It is artists responsibility to inform the host club of any special things needed for set of sculpture such as lighting, stand etc.
9. Artwork must be ready to hang with proper Gauged Framing Wire that does not extend above the top of the piece. (no strings, wool, twine, electrical wire, claws or frames with insecure corners will be accepted).
10. Package each piece in its own container preferably with handles. The container must be of rigid construction (six sides) i.e. cardboard box, wooden crate or corrugated plastic with no protruding bolts or screws. Fabric cases are acceptable, but all sides must be rigid with handles and proper closures (no tape). (cardboard envelopes, pieces wrapped in towels, plastic bags, wrapping paper or in open containers will not be accepted).
11. Label the outside of the container (including fabric cases) with: artist name, address, zone, category and title. This information must be clearly marked on all six sides ( FRONT, the BACK, the TOP , BOTTOM and the two UPRIGHT EDGES.
12. Deliver or send your works pre-paid to the Hosting Club delivery location. The location dates and times for delivery will be printed in the ACACA February newsletter.
13. The Hosting Club will not be responsible for loss or damage of entered pieces. Every effort is made to protect your work.
14. The Hosting Club may charge up to 20% Commission on all sales.
15. Upon closing of the Zone Show, all works not juried into the Alberta Wide Show must be picked up. If not the Hosting Club will return the works Collect to the artist.
16. The Hosting Club will be responsible for delivering works selected at the Zone Shows to the AB Wide Host Gallery, where they will be RE-JURIED for the Alberta Wide Show.
17. Sold paintings must remain hanging for the duration of the Zone Show and held over for the Alberta Wide if so juried. The Hosting Club must ensure sold paintings are returned to the purchaser.
18. Winners of the Zone shows, Jurors Choice and Alberta Wide will be forwarded to the Alberta Winners Show following the Alberta Wide for a month.
19. The ACACA may take slides and/or photographs of any works entered in the ACACA shows for the purpose of record keeping and publicity.



# Sculpture Zone Show Registration Form

## Alberta Community Art Clubs Association Sculpture Zone Show Registration Form

**Please review all regulations (ACACA Show Handbook – Member's Copy)** pertaining to Zone Shows and Alberta-Wide Show before signing and completing this registration form. The ACACA regulations for Zone Shows and the Alberta-Wide Show have been established to ensure that every member has a fair and equitable opportunity to participate.

**Entries will not be accepted if any regulations are not met.**

### Declaration of Originality:

I hereby certify that the items I have entered for the ACACA Zone Show are original sculptures solely done by my hand; and is not a copy of any copyrighted material (published photographs or artwork by another person, in any medium or style)

### Copyright:

I hold exclusive rights to the copyright of the submitted piece of work. I, the artist, grant the ACACA and the AB Wide Host Gallery the right to photograph the sculpture for:

- (a) promotional materials including posters, invitations, press releases, gallery brochures;
- (b) critical reviews of the exhibition;
- (c) documentation relating to the history of the ACACA and AB Wide Host Gallery exhibitions.

**COPYRIGHT INFRINGEMENT IS THE RESPONSIBILITY OF THE ARTIST**

### I hereby agree to comply with the following requirements:

1. I have an individual membership in ACACA
2. None of these works have been entered in any previous ACACA show
3. All items have been polished and completed within the last two years.
4. I understand the hosting club may charge up to 20% commission on all sales.
5. If selected for the AB Wide Show, I will comply with the guidelines set out by the Host Gallery

By submitting these pieces of work in the exhibitions I agree to the preceding terms.

Artist's Signature: \_\_\_\_\_

**Registration: (please print)**

Artist's Name: \_\_\_\_\_ Zone Entered: \_\_\_\_\_

Address: \_\_\_\_\_ Zone of Residence: \_\_\_\_\_

Postal code \_\_\_\_\_ Phone No: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

### Categories Sculpture:

TITLE	MATERIALS	SIZE/WEIGHT	\$ VALUE	FOR SALE (YES/NO)
1.				
2.				
3.				

No. of Items Entered:    x \$10.00/item = Total Fee enclosed **(payable to the Zone Hosting Club)** \$ \_\_\_\_\_

See membership guidelines for sizing and fees.

**Please complete this form and send it with cheque before the Registration Deadline of April 15th!**

# Condition Report for Zone Shows

## FOR GALLERY USE ONLY!!

**Condition Report: To be completed at the AB Wide Host Gallery**

**Painting/ Sculpture 1:** Incoming Condition:    Excellent            Good            Fair            Poor  
Description of Damage or wear:

Artist or Designate: \_\_\_\_\_

Host Staff: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Outgoing Condition Description:

---

Artist or Designate: \_\_\_\_\_

Host Gallery Staff: \_\_\_\_\_

**Painting/ Sculpture 2:** Incoming Condition:    Excellent            Good            Fair            Poor  
Description of Damage or wear:

Artist or Designate: \_\_\_\_\_

Host Gallery Staff: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Outgoing Condition Description:

---

Artist or Designate: \_\_\_\_\_

Host Gallery Staff: \_\_\_\_\_

**Painting/ Sculpture 3:** Incoming Condition:    Excellent            Good            Fair            Poor

Description of Damage or wear:

Artist or Designate: \_\_\_\_\_

Host Gallery Staff: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Outgoing Condition Description:

---

Artist or Designate: \_\_\_\_\_

Host Gallery Staff: \_\_\_\_\_

# Art Work Zone Show Registration Form

## Alberta Community Art Clubs Association

### Art Work Zone Show Registration Form

**Please review all regulations (ACACA Show Handbook – Member's Copy)** pertaining to Zone Shows and Alberta-Wide Show before signing and completing this registration form. The ACACA regulations for Zone Shows and the Alberta-Wide Show have been established to ensure that every member has a fair and equitable opportunity to participate.

**Entries will not be accepted if any regulations are not met.**

#### Declaration of Originality:

I hereby certify that the items I have entered for the ACACA Zone Show are original sculptures solely done by my hand; and is not a copy of any copyrighted material (published photographs or artwork by another person, in any medium or style)

#### Copyright:

I hold exclusive rights to the copyright of the submitted piece of work. I, the artist, grant the ACACA and the AB Wide Host Gallery the right to photograph the sculpture for:

- (a) promotional materials including posters, invitations, press releases, gallery brochures:
- (b) critical reviews of the exhibition;
- (c) documentation relating to the history of the ACACA and AB Wide Host Gallery exhibitions .

#### **COPYRIGHT INFRINGEMENT IS THE RESPONSIBILITY OF THE ARTIST**

I hereby agree to comply with the following requirements:

1. I have an individual membership in ACACA
2. None of these works have been entered in any previous ACACA show
3. All items have been polished and completed within the last two years.
4. I understand the hosting club may charge up to 20% commission on all sales.
5. If selected for the AB Wide Show, I will comply with the guidelines set out by the Host Gallery

By submitting these pieces of work in the exhibitions I agree to the preceding terms.

Artist's Signature: \_\_\_\_\_

**Registration:** (please print)

Artist's Name: \_\_\_\_\_ Zone Entered: \_\_\_\_\_

Address: \_\_\_\_\_ Zone of Residence: \_\_\_\_\_

Postal code \_\_\_\_\_ Phone No: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

Categories: **PLEASE CIRCLE YOUR CURRENT CATEGORY:**

**YOUTH BEGINNER INTERMEDIATE ADVANCED MASTER SIGNATURE DIGITAL**

TITLE	MATERIALS	FRAMED SIZE HxW	\$ VALUE	FOR SALE (YES/NO)
1.				
2.				
3.				

No. of Items Entered x \$10 or \$20 /item = Total Fee enclosed (**payable to the Zone Hosting Club**) \$ \_\_\_\_\_

See membership guidelines for sizing and fees.

**Please complete this form and send it with cheque before the Registration Deadline of April 15th!**

# Condition Report for Zone Shows

## FOR GALLERY USE ONLY!!

**Condition Report: To be completed at the AB Wide Host Gallery**

**Painting/ Sculpture 1:** Incoming Condition:    Excellent    Good    Fair    Poor  
Description of Damage or wear:

Artist or Designate: \_\_\_\_\_

Host Staff: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Outgoing Condition Description:

---

Artist or Designate: \_\_\_\_\_

Host Gallery Staff: \_\_\_\_\_

**Painting/ Sculpture 2:** Incoming Condition:    Excellent    Good    Fair    Poor  
Description of Damage or wear:

Artist or Designate: \_\_\_\_\_

Host Gallery Staff: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Outgoing Condition Description:

---

Artist or Designate: \_\_\_\_\_

Host Gallery Staff: \_\_\_\_\_

**Painting/ Sculpture 3:** Incoming Condition:    Excellent    Good    Fair    Poor

Description of Damage or wear:

Artist or Designate: \_\_\_\_\_

Host Gallery Staff: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Outgoing Condition Description:

---

Artist or Designate: \_\_\_\_\_

Host Gallery Staff: \_\_\_\_\_

# Regulations Alberta Wide Show

## ACACA REGULATIONS ALBERTA WIDE SHOW

1. All pieces from the Zone Shows will be re-juried at the Alberta Wide Show jurying.
2. Works not juried into the Alberta Wide may be picked up from the Host Club who will be responsible to take the paintings back and ensure they are delivered to the artist.
3. Alberta Award Winners will be contacted after the jurying and are invited to attend the closing of the Alberta Wide to receive their award.
4. All paintings, sculpture and digital art juried into the Alberta Wide Show will be displayed for the duration of the show.
5. Alberta Wide Awards will be presented at the Awards Presentation at the official show closing.
6. All paintings, except the award winners which will be forwarded to the Alberta Winners Show, must be picked up at the closing of the Alberta Wide, or they will be returned collect to the artist.
7. The AB Wide Host Gallery does not handle sales. Any inquiries will be directed to the AB Wide Coordinator who will contact the artist to contact the buyer. The artist will let the Alberta Wide Coordinator know if a sale is made.

**CRITIQUES:** A critique will be given at each of the three Zone Shows and the Alberta Wide Show. Only works by artists in attendance at the critique will be reviewed, unless otherwise determined by the person performing the critique.

**ZONE BOUNDARIES:** **Northern Zone** - the area north of Highway 16

**Central Zone** - the area between Hwy 16 and Hwy 9, and Highway 1 (Calgary to Banff)

**Southern Zone** - the area south of Hwy 9 and Hwy 1, (Calgary to Banff)

*Members may enter any Zone Show they wish, but they may only enter ONE Zone Show annually.*

## ACACA Awards and Certificates

### AWARDS AT THE ZONE Shows:

Zone Show Awards are presented **one in each Category** for \$25.00, plus a **Juror's Choice Award** of \$75.00. *(This Award is chosen from all categories and automatically hangs at the Alberta Wide although it is juried again for possible Alberta Wide Awards).*

### AWARDS AT THE ALBERTA-WIDE Show:

Dorothy Gardner Award	Youth Category	\$75
Beginners Award	Beginners Category	\$75
Hildur Sherbeck Award	Intermediate	\$75
Lillian Nunn Award	Intermediate	\$75
Jean Stephenson Award	Intermediate	\$75
Martha Houston Award	Advanced	\$100
Margaret Seelye Award	Master	\$100
Signature Member Award	Signature Category	\$100
Digital Award	Digital Category	\$75
Sculpture Award	Sculpture Award	\$75
Presidents Award **	All Categories	\$100
Harry Wohlfarth Award for Drawing	All Categories	\$100

\*\*The painting that receives this award is purchased by the ACACA for their permanent collection if the painting is for sale and the cost does not exceed their budget.

\*\*\*The Alberta Foundation for the Arts has also purchased an Award winning painting annually.

**Alberta Wide Award Winners will be contacted after the Jurying and are invited to attend the Award Presentation of the Alberta Wide Show to receive their award.**

The Alberta Community Art Clubs Association gratefully acknowledges the financial support of  
The Alberta Foundation for the Arts.

# Individual Workshop Grant

**Workshop Grant Application is due October 31.**



## ALBERTA COMMUNITY ART CLUBS ASSOCIATION INDIVIDUAL WORKSHOP GRANT

*The purpose of this grant is to offer individual members of the Alberta Community Art Clubs Association \$400.00 to assist in furthering their knowledge and education within the field of Fine Arts.*

Only three grants will be available annually and only to members in good standing with the Alberta Community Art Clubs Association. Selection will be based on the member's merit and eligibility within their field of study as well as their involvement within the Alberta Community Art Clubs Association. Members who have received any other scholarships or grants through the A.C.A.C.A. within the past year are not eligible. This grant application excludes the Executive and Directors of the Alberta Community Art Clubs Association.

To apply for this Grant, members must submit the following:

- personal statement as to why they are applying and how the grant will be used;
- curriculum vitae or biography;
- 5 slides or photographs of their work; **please include a self-addressed stamped envelope for the return of photos**

A panel of three from outside the ACACA will review applications.

Upon receipt of their grant, successful candidates must:

- use the funds within a 12 month period.
- provide the ACACA with an article to be printed in the newsletter about their experience and use of the grant.

**Application deadline is midnight, October 31st. Applications received after this date will not be accepted.**

Successful recipients will be notified in writing by December 31.

Address all submissions to:

ACACA- Individual Workshop Grant  
C/o Visual Arts Alberta Association  
3rd Floor, Harcourt House  
10215 — 112 Street  
Edmonton, AB T5K 1M7

Questions may be directed to: President of ACACA ([linlarochelle@shaw.ca](mailto:linlarochelle@shaw.ca))



# Lillian Nunn Scholarship Information

**Lillian Nunn Scholarship Application is due July 15.**



## **Alberta Community Art Clubs Association**

### **FACULTY OF EXTENSION LILLIAN NUNN SCHOLARSHIP**

The Lillian Nunn scholarships are funded by the interest portion of monies bequeathed to the Faculty of Extension at the University of Alberta by the late Mrs. Lillian Nunn of Lacombe, an A.C.A.C.A. member who died in 1982.

It was Lillian Nunn's wish that her bequest be used to provide scholarships to A.C.A.C.A. members 50 years of age or older, and that the selection of scholarship winners be at the sole discretion of the Faculty of Extension. Scholarships will be awarded annually, in an amount not less than \$300.00, to assist recipients with expenses to further their art or art education.

Individuals may be awarded a Lillian Nunn Scholarship by one of two methods:

- 1) The instructors of the Faculty of Extension Pine Arts Program will submit the names and portfolios of persons who have excelled in these courses and who meet the age and A.C.A.C.A. membership requirements. These portfolios will consist of five (5) pieces of work completed within the last 1-2 years.
- 2) A.C.A.C.A. members who meet the age requirement, but are not enrolled in a Faculty of Extension Fine Arts Program may apply for a scholarship by completing an application form and submitting a portfolio of five (5) pieces of work completed within the last 1-2 years directly to the Lillian Nunn Scholarship Application do Liberal Studies, Faculty of Extension, University of Alberta, 2-200 Enterprise Square, 10230 Jasper Avenue, Edmonton, AB, T5J 4P6.

Application forms are also available at the following address:

Lillian Nunn Scholarship Application  
c/o Liberal Studies  
Faculty of Extension, University of Alberta AB  
2 - 200 Enterprise Square  
10230 Jasper Avenue  
Edmonton, AB  
T5J 4P6

The deadline for submission of applications is JULY 15th ANNUALLY.  
Members of the Faculty of Extension academic staff will jury portfolios. All scholarship recipients will be notified directly from the U of A Extension Fine Arts Program.

*Revised April 15, 2012*

## Lillian Nunn Scholarship Information

**Lillian Nunn Scholarship Application is due July 15.**



# Alberta Community Art Clubs Association

# LILLIAN NUNN SCHOLARSHIP APPLICATION FORM

Family Name: \_\_\_\_\_ Given Name: \_\_\_\_\_

Address (Street/ PO Box) \_\_\_\_\_

City/Town: \_\_\_\_\_, Alberta Postal Code: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ E-mail: \_\_\_\_\_

Please accept this as my application for a Lillian Nunn Scholarship to assist me in furthering my art education as I have described below:

[illegible]

I certify that I am a member in good standing, and that if I am awarded a scholarship the funds will be used to assist with the expenses incurred by me as outlined on this application form.

Date of Application: \_\_\_\_\_ Date of Birth \_\_\_\_\_

Signature: \_\_\_\_\_

Revised April 15, 2012

# ACACA Club Membership Registration Form



Alberta Community Art Clubs Association

## CLUB MEMBERSHIP REGISTRATION FORM

Renewal ☐ New ☐ Year \_\_\_\_\_

Club Name \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Club contact \_\_\_\_\_

Art Club Membership Fee: \$30. \_\_\_\_\_

*Note: Club Membership entitles the club to apply for an ACACA Workshop Grant and to Host a Zone Show*

Zone: Check One

- ☐ Northern - North of highway 16  
☐ Central - Between highways 16 and 9  
☐ Southern - South of highway 9

*Donations are greatly appreciated. Receipts will be issued for amounts \$10 or over.*

Total donation enclosed \_\_\_\_\_

**Total enclosed** \_\_\_\_\_

Cash ☐ Draft ☐ Cheque # \_\_\_\_\_

Mail to: Edith Heim  
Membership Committee Chair  
2911 - 32 Ave. S.  
Lethbridge, AB T1K 7J3

Phone: 403.328.5524  
Email: [reheim@shaw.ca](mailto:reheim@shaw.ca)

*Please send a self addressed stamped envelope if a membership card and receipt are required.*

*Note: A Club Membership does not entitle any member of the club to enter a Zone Show, only an Individual ACACA Membership does.*

## Club Membership

Becoming a member club of the ACACA makes your club more visible throughout the Province. Art clubs that host Zone shows will receive help from the Board of Directors and Zone rep. We have an instruction manual that has all the forms and information needed.

**NOTE:** Members of each club must buy individual memberships in order to enter a Zone Show.

Hosting a Zone show gives your club an opportunity to apply for Workshop Grants so that you can host workshops in your area for aspiring painters.

Check out the website at [www.acaca.ab.ca](http://www.acaca.ab.ca) for more information.

**WELCOME ABOARD!**

# ACACA Individual Membership Registration Form



Alberta Community Art Clubs Association

Renewal ☐ New ☐ Year \_\_\_\_\_

## INDIVIDUAL MEMBERSHIP REGISTRATION FORM

Name \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Zone: Check One ☐ Northern - North of highway 16  
☐ Central - Between highways 16 and 9  
☐ Southern - South of highway 9

Individual Membership Fee: \$30. \_\_\_\_\_  
Youth Fee: ( Ages 15-18 ) \$10. \_\_\_\_\_

Category: (Check one if known ) ☐ Youth  
☐ Beginner  
☐ Intermediate  
☐ Advanced  
☐ Master  
☐ Signature  
☐ Digital  
☐ Sculpture

*Donations are greatly appreciated.  
Receipts will be issued for amounts  
\$10 or over.*

Total donation enclosed \_\_\_\_\_

**Total enclosed** \_\_\_\_\_

Cash ☐ Draft ☐ Cheque # \_\_\_\_\_

Mail to: Edith Heim  
Membership Committee Chair  
2911 - 32 Ave. S.  
Lethbridge, AB T1K 7J3

Phone: 403.328.5524  
Email: [reheim@shaw.ca](mailto:reheim@shaw.ca)

*Please send a self addressed stamped envelope  
if a membership card and receipt are required.*

*Note: To be eligible to enter a Zone Show,  
your Individual Membership must be postmarked  
no later than February 28.*

Painters, illustrators, print-makers, sculptors, digital and multi-media artists are welcome. Join and be involved with the Juried Zone Shows each year in Southern, Central and Northern Alberta, the Alberta Wide show in Red Deer and the Alberta Spirit show in Edmonton at the VAA. Winning artists receive Certificates for art selected by the jurors to go on to the next level.

Sign up for the various workshops, receive a quarterly newsletter, and/or join with other artists to form a club. Members may also qualify for a scholarship or grant.

Check out the website at [www.acaca.ab.ca](http://www.acaca.ab.ca) for more information.

**WELCOME ABOARD!**



## ALBERTA COMMUNITY ART CLUBS ASSOCIATION

Society No. 500053301 Registered Charity No. 898420948 RRO001

### OFFICIAL BYLAWS

#### Article 1 - PREAMBLE

- 1.1 The name of the society is the Alberta Community Art Clubs Association which may also be known as the ACACA. It shall be a not-for-profit organization duly registered and subject to the laws of Alberta.
- 1.2 This document is the general Bylaws of the Alberta Community Art Clubs Association.

#### Article 2 - DEFINITIONS

In these and all other Bylaws of the Alberta Community Art Clubs Association, unless the context otherwise requires or specifies:

- 2.1 Act means the Societies Act in Alberta, as amended, or any statute substituted for it.
- 2.2 Society means the Alberta Community Art Clubs Association.
- 2.3 Member means a Member of the Society in good standing.
- 2.4 Board means the Board of Directors of the Society.
- 2.5 Director means any person elected or appointed to the Board and includes the Officers of the Society.
- 2.6 Executive means the Officers of the Society.
- 2.7 Meeting of the Members means an Annual General Meeting or Special Meeting.
- 2.8 Officers shall mean the President, Vice-President, Treasurer and Secretary.
- 2.9 Objects shall mean the Objects of the Society that describe the fundamental goals and objectives of the Society, provide direction about how these aims are to be accomplished and sets the overall limitations on what activities the Society can be involved in, all duly registered as part of the application for incorporation as a not-for profit Society.
- 2.10 The headings used in the bylaws are for convenience only; they do not affect the interpretation of these bylaws.
- 2.11 Words importing the masculine gender shall include the feminine, and words importing the singular shall include the plural and vice versa.
- 2.12 All terms contained in the bylaws and which are defined in the Act shall have the same meanings given such terms in the Act.

#### Article 3 - MEMBERSHIP

- 3.1 A person or organization, residing or registered within the province of Alberta, who supports the aims of the Society may become a Member, after completion and receipt of a membership application and annual membership fees are paid in full.
- 3.2 Categories of Members include:
- a. Full Member, which means a person being the full age of 19 years;
  - b. Associate Member, which means any person between the ages of 15 and 18 years, has all benefits of a Full Member; with the exemption of serving on the Board, however an Associate Member may serve on a Committee;
  - c. Life Member, which meets the criterion in clause 3.3; and
  - d. Organizational Member, which is defined in clause 3.4.
- 3.3 A Full Member who has been a Member of the Society for a minimum of ten (10) years, and who has served the Society as a Member of the Board for at least one (1) full term, and is at least 65 years of age is eligible to become a Life Member.
- 3.4 Organizational Member means an Art Club or Society within the Province of Alberta.
- 3.5 Each Member in good standing is entitled to one (1) vote at Meetings of the Members.
- 3.6 Membership fees shall be determined from time to time by the Board.
- 3.7 The membership fees of the Society shall be payable by the 28th of February each year in advance.

# ACACA By-Laws (con't.)

- 3.8 Any Member wishing to withdraw from the membership may do so upon written notice to the Board through the Secretary.
- 3.9 Membership fees are not refundable. If any Member fails to pay their membership fees by February 28, that member shall not be entitled to participate in any sanctioned Zone show of the Society for that year. If any member pays his membership fees after February 28 but before the Annual General Meeting, they are entitled to membership privileges, excluding participation in the shows for that year, and will have voting powers in the Society at that year's Annual General Meeting.
- 3.10 Suspension of Membership
1. The Board, at a meeting called for that purpose, may suspend a member's membership not more than one (1) year, for one of the following reasons:
    - a. if the member has failed to abide by the Bylaws;
    - b. if the Member has been disloyal to the Society;
    - c. if the Member has disrupted meetings or functions of the Society; or
    - d. if the Member has done or failed to do anything judged to be harmful to the Society.
  2. Notice to the Member shall be given in writing, and shall state the Board's intention to deal with whether that Member should be suspended or not, and the reasons why suspension is being considered. The Member will receive at least two (2) weeks notice before the Board meeting.
  3. The notice will be sent by single registered mail to the last known address of the Member shown the records of the Society, or hand delivered by an Officer of the Board.
  4. The Member will have the opportunity to appear before the Board to address the matter, or may request an appeal to refute the matter or charges before the Board.
  5. The Board, upon a two-thirds majority vote of the Board Members in attendance at a Meeting of the Board called for the purpose of suspending or removing that Member, may be expelled from membership for any cause which the Society may deem reasonable and the decision of the Board is final.
- 3.11 In accordance with and subject to the Act, no Member, in his individual capacity, may be held liable for a debt or liability of the Society.

## Article 4 - MEETINGS OF MEMBERS

- 4.1 The Society shall hold an Annual General Meeting on the day of the closing date of the Alberta Wide Show in each year, or in absence of such event, any other date determined by the Board. The Board sets the place, day and time of the meeting. Notice of the Annual General Meeting shall be delivered, mailed, or emailed at least fourteen (14) days in advance of the meeting.
- 4.2 Business at the Annual General Meeting shall include, but not limited to, the following:
- a. Adoption of the Minutes of the last Annual General Meeting;
  - b. Adoption of the audited financial statements;
  - c. Election of the Board of Directors of the Society, which includes a President, Vice President, Treasurer and Secretary and a minimum of three (3) Directors up to a maximum of five (5) Directors, for an effective Board complement.
  - d. Determination of the method of conducting the Society's annual audit, as specified in clause 7.2.
  - e. Other agenda topics or specific motions that any Member wishes to raise, providing that they have given the President a minimum of five (5) days notice before the meeting occurs.
- 4.3 Special Meetings of the Society may be called at any time:
- a. By a resolution of the Board; or
  - b. Upon written request of not less than one-third of the Board, setting forth the reasons for calling such meeting, including motions; or
  - c. Upon receipt of a petition signed by one-third of the Members in good standing, setting forth the reasons for calling such meeting, including motions.
- 4.4 Notice of a Special Meeting shall be delivered to the members of the Society by mail a minimum of twenty-one (21) days, or by electronic mail eight (8) days in advance of such meeting.
- 4.5 Each member in good standing shall have the right to vote at any Annual General Meeting or Special Meeting of the Society, and the Secretary shall provide a Membership List and witness each member duly sign their signature at entrance



# ACACA By-Laws (con't.)

to the meeting. Any member representing an Organization member must either be the President of such Organization or a Designated Officer. These voting members will cast their vote by raising both hands to confirm both the Full Member and Organizational Member vote, which will be duly counted.

4.6 Votes must be made in person and not by proxy or otherwise.

4.7 All issues to be voted on, excepting amendments to the Society's Objects or Bylaws, which are covered in clause 11.1, shall be decided by a simple majority of those present at the meeting. The President does not have a second or casting vote in the case of a tie. If there is a tie vote, the motion is defeated.

4.8 A quorum at any Annual General Meeting or Special Meeting shall constitute thirteen (13) Members in good standing.

## Article 5 - BOARD OF DIRECTORS

5.1 The Board shall, subject to the Act, Bylaws, or direction given it by majority vote at any meeting called and constituted, have full control and management of the affairs of the Society and shall function within the provisions of these Bylaws and in accordance within the Objects of the Society.

5.2 The Board has the powers of the Society, except as stated in the Societies Act. The powers and duties of the Board include:

- a. Promoting the Objects of the Society;
- b. Promoting membership in the Society;
- c. Maintaining and protecting the Society's assets and property;
- d. Approving an annual budget for the Society;
- e. Paying all expenses for operating and managing the Society;
- f. Paying persons for services and protecting persons from debts of the Society;
- g. Investing any extra monies;
- h. Financing the operations of the Society, and borrowing or raising monies;
- i. Making policies for managing and operating the Society;
- j. Approving all contracts for the Society;
- k. Maintaining all accounts and financial records of the Society;
- l. Appointing legal counsel as necessary;
- m. Making policies, rules and regulations for operating the Society and using its facilities and assets;
- n. Selling, disposing of, or mortgaging any or all of the property of the Society; and
- o. Without limiting the general responsibility of the Board, delegating its powers and duties to the Executive Committee or the paid administrator of the Society.

5.3 The Board shall consist of four (4) Officers and a minimum of three (3) Directors up to a maximum of five (5) Directors, for an effective Board complement.

5.4 Any Board vacancy occurring during the year shall be filled at the next Annual General Meeting or Special Meeting, provided it is so stated in the notice calling such a meeting.

5.5 Any Officer or Director may resign from office by giving written notice.

5.6 Any Officer or Director, upon a two-thirds vote of the Board Members in attendance at a Board Meeting called for the purpose of removing that Officer or Director, may be removed from office for any reasonable cause, which may include but is not limited to acts of fraud, dishonesty, bad faith, or any other behaviour that obstructs, hinders or is detrimental to the functioning of the Board.

5.7 Board Meetings shall be held as needed, but at least twice a year the President shall call a meeting.

5.8 The President calls the Board Meetings. The President also calls a Board Meeting if any two (2) Directors and/or Officers make a request in writing and state the business to be brought before the meeting.

5.9 Board Meetings shall be called by ten (10) days notice in writing and mailed to each Member of the Board or by three (3) days notice by fax, telephone or email.

5.10 Board Meetings or email votes may be held without notice if a quorum of the Board participates, provided that any business transactions or issues voted upon by such means is ratified at the next called Board Meeting; otherwise these actions are null and void.

5.11 Each Board member has one (1) vote.

# ACACA By-Laws (con't.)

- 5.12 The President does not have a second or casting vote in the case of a tie. A tie vote means the motion is defeated.
- 5.13 Any four members of the Board present at any Board Meeting constitutes a quorum.
- 5.14 Officers and Directors shall hold office for a term of two (2) years as long as they remain a Member in good standing, under the terms of Article 3. Terms of Office shall be staggered so that one-half of the terms expire each year. No Officer or Director shall be eligible to serve more than three (3) consecutive terms. A Board Member who has served three (3) full consecutive terms shall not be eligible to serve again as a Director or Officer before the passing of one (1) year, unless fulfilling the position of Past-President.
- 5.15 The Board has the authority to establish Committees and to assign functions, responsibilities and powers to these Committees, in accordance with Article 8.

## Article 6 - DUTIES OF THE OFFICERS

- 6.1 The President shall:
- a. when present, preside at all meetings of the Society, the Board and the Executive Committee; unless all present agree to the delegation of this duty to the Vice-President;
  - b. be ex-officio a member of all Committees;
  - c. carry out other duties assigned by the Board.
- 6.2 The Vice-President shall:
- a. assist the President and perform those duties in the absence of the President;
  - b. attend all meetings of the Society, the Board and the Executive Committee;
  - c. carry out other duties, conduct special projects, as assigned by the Board.
- 6.3 The Secretary shall:
- a. attend all meetings of the Society, the Board and the Executive Committee and keep accurate minutes of the same;
  - b. have charge of all correspondence of the Society and be under the direction of the President and the Board;
  - c. ensure a record is kept of all the Members of the Society, their addresses and contact information and ensure all notices of various meetings are sent;
  - d. ensure the Membership List is available at the Annual General Meeting and witness all attending Members' signatures at entry;
  - e. ensure all amendments to the Bylaws are filed with the Government of Alberta Corporate Registry Office;
  - f. carry out other duties assigned by the Board.
- 6.4 The Treasurer shall:
- a. receive all monies paid to the Society and shall be responsible for the deposit of same in whatever chartered bank, trust company, or credit union branch the Board may order;
  - b. ensure proper accounting of the funds of the Society and keep such books as may be directed;
  - c. present a full detailed account of receipts and disbursements to the Board whenever requested;
  - d. ensure a statement, duly audited, of the financial position of the Society is prepared for submission to the Annual General Meeting and submit a copy of the same to Canada Revenue Agency for Registered Charity information return forms, and to the Alberta Corporate Registries for the Society Annual Return and to the Secretary for the records of the Society;
  - e. attend all meetings of the Society, the Board and the Executive Committee;
  - f. assist in the preparation of the budget, help develop fundraising plans and make financial information available to the Board, funding agencies and to the public;
  - g. carry out any other duties assigned by the Board.
- 6.5 The Past-President shall:
- a. attend all meetings of the Society, the Board and the Executive Committee;
  - b. serve as advisor to the President for the first year in his two-year term, to coordinate and mentor him in the position, as well as providing continuity for the Board;
  - c. carry out other duties assigned by the Board.

# ACACA By-Laws (con't.)

## Article 7 - FISCAL YEAR END AND FINANCIAL DISCLOSURE

- 7.1 The fiscal year of the Society in each year shall be March 1 to February 28.
- 7.2 The books, accounts and records of the Society shall be audited at least once a year by a duly qualified accountant or by two (2) Members of the Society, with bookkeeping knowledge. Determination of such action must be approved by the Membership at the Annual General Meeting of the Society.
- 7.3 A complete and proper statement of the standing of the books of the previous year shall be submitted by such auditor at the Annual General Meeting of the Society. Failure to hold the Annual General Meeting on this date will not invalidate a meeting otherwise properly constituted.
- 7.4 The books and records of the Society may be inspected by any Member of the Society at the Annual General Meeting or at anytime upon giving reasonable notice and arranging a time satisfactory to the Officer having charge of same. Each Director or Officer of the Board shall at all times have access to such books and records of the Society.
- 7.5 The Board shall pass a motion designating the countersigning powers to the Treasurer and two other members of the Board. All cheques drawn on the monies of the Society shall require two signatures on all cheques.
- 7.6 No Director, Officer of the Society shall be paid for occupying their position. Unless authorized at any Board Meeting and voted upon they may allow payment in the form of an honorarium to any Member for artistic or other services rendered. Directors, Officers and Members may be reimbursed for expenses incurred on behalf of the Society.
- 7.7 For the purposes of carrying out its Objects, the Society may borrow or raise or secure the payment of money in such manner as it deems fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the Society, and in no case shall debentures be issued without the sanction of a Special Resolution of the Society passed by a 75% majority of Members in good standing in attendance at the meeting.
- 7.8 The Society indemnifies each Officer or Director against all costs or charges that result from any act done in their role for the Society. The Society does not protect any Director or Officer for acts of fraud, dishonesty, or bad faith.

## Article 8 - COMMITTEES

- 8.1 The Board shall create an Executive Committee, which is comprised of the four (4) Officers of the Society. Except to amend the Objects and Bylaws, the Executive Committee shall have all the powers and authority of the Board in the intervals between meetings of the Board, to expedite business, and is subject to the direction and control of the full Board.
- 8.2 The Executive Committee provides leadership, sustainability and direction and is responsible for developing and reviewing fiscal procedures, fundraising plans, and the annual budget with other Board members.
- 8.3 The Executive Committee prepares and/or reviews Financial Statements in support of various grants being developed, as needed.
- 8.4 The Executive Committee develops all Board Policies, Committee Structures and their Terms of References, volunteer and/or paid or contract job descriptions and policies, which must be presented to and approved by the Board.
- 8.5 The Executive Committee shall not countermand any decision already reached by the Board.
- 8.6 The Executive Committee may make recommendations to the Board on any matter at any time.
- 8.7 The Executive Committee shall meet at the discretion of the President, and he must provide notice, by email, of the intent to call a meeting and set such agenda a minimum of three (3) days prior to the meeting occurring.
- 8.8 The quorum for Executive meetings is three (3) Officers, and the means of meeting may include teleconferencing or in person. Other Committees that are struck as provided for in clause 8.10, may adopt the procedures and conduct meetings in the same manner as the Executive, and/or they may conduct business through emails only.
- 8.9 Minutes of the Executive Committee will be distributed to all Board Members within one (1) week of the meeting having occurred.
- 8.10 The Board may create Committees as needed, to align with the major activities of the Society, such as, but not limited to, the Exhibit Committee, Communications Committee and Membership Committee. The Board may adopt a Terms of Reference for each of these Committees, which will specify their purpose, objectives, activities, budget and outcomes.

# ACACA By-Laws (con't.)

## Article 9 - EXECUTIVE DIRECTOR

- 9.1 The Board may hire an Executive Director to carry out assigned duties.
- 9.2 The Executive Director reports to and is responsible to the Board, and acts as an advisor to the Board and to all Board Committees. The Executive Director does not vote at any meeting.
- 9.3 The Executive Director acts as the administrative officer of the Board in:
- a. attending Meetings of the Board, and other meetings, as required;
  - b. hiring, supervising, evaluating and releasing all other paid staff;
  - c. interpreting and applying the Board's policies;
  - d. keeping the Board informed about the affairs of the Society;
  - e. maintaining the Society's books;
  - f. preparing budgets for Board approval;
  - g. planning programs and services based on the Board's priorities; and
  - h. carrying out other duties assigned by the Board.

## Article 10 - SEAL

- 10.1 The Society will not have use of or custody of a seal.

## Article 11 - AMENDMENTS TO THE BYLAWS OR OBJECTS

- 11.1 These Bylaws may be rescinded, altered or added to by a Special Resolution at any Annual General meeting or Special Meeting of the Society.
- 11.2 The twenty-one (21) days notice of the Annual General Meeting or Special Meeting of the Society must include specific details of the proposed resolution(s) to change the Bylaws. Only these topics may be discussed and no other matters.
- 11.3 A Special Resolution of the Society to change the Bylaws shall passed by a 75% majority of Members in good standing in attendance at the meeting.

## Article 12 - DISSOLUTION

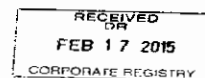
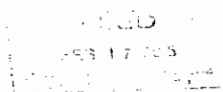
- 12.1 Upon dissolution of this society, any assets remaining after paying debts and liabilities shall be disbursed to one or more qualified donees, as voted upon by the membership and deemed eligible under Alberta's Corporate Registries and under the Income Tax Act.

## CERTIFICATION



ALBERTA COMMUNITY ART CLUBS ASSOCIATION  
Society No. 500053301  
Registered Charity No. 898420948 RR0001

Corporate Registry  
P.O. Box 1007, Station Main  
Edmonton AB T5J 4W6  
780.643.8666  
www.service.alberta.ca



### Alberta Community Art Clubs Association By-Laws

I hereby certify that the following special resolution was passed at a general meeting of the Alberta Community Art Clubs Association on November 1<sup>st</sup>, 2014: That the existing by-laws be rescinded and replaced with the attached by-laws.

Date: February 7, 2015

Authorized Officer: Grace Prospero, ACACA membership committee chair

Signature of Authorized Officer

