



# Individual Member Workshop Grant Application

FOR QUALIFYING MEMBER ARTISTS

## Alberta Community Art Clubs Association

Society No. 500053301

Registered Charity No. 8984 20948 RR001

facilitated by



CARFAC  
ALBERTA

This Alberta Community Art Clubs Association (ACACA) initiative assists members in good standing to further their knowledge and education within the fine arts field.

### Workshop Grant Application Form

\_\_\_\_\_

last name

\_\_\_\_\_

first name

\_\_\_\_\_

address

\_\_\_\_\_

community

\_\_\_\_\_

postal code

\_\_\_\_\_

email

\_\_\_\_\_

phone

I declare that I have provided the required information to be eligible to apply for the ACACA Individual Member Workshop Grant, and I am a current member in good standing of the Alberta Community Art Clubs Association.

\_\_\_\_\_

signature

\_\_\_\_\_

application date

Please provide all necessary requirements listed in the criteria below, along with this application form, to:

ACACA Individual Member Workshop Grant  
c/o CARFAC Alberta  
Harcourt House, 3rd Floor  
10215-112 Street  
Edmonton, AB T5K 1M7

**APPLICATION DEADLINE: October 31**

Application forms are also available on the ACACA website at [www.acaca.ab.ca](http://www.acaca.ab.ca)

### **ELIBIBILITY**

ACACA members in good standing applying for the grant must:

1. be a sustaining member of the ACACA for three (3) years prior to applying for the grant;
2. hold a valid membership in the year the grant is being applied for;
3. show merit within their field of study;
4. sustain involvement at some level in the ACACA for the greater good of the association.

Members in good standing who have received any other scholarships or grants allocated through the ACACA in the past fiscal year are not eligible to apply in the year they have been recipients of other funding.

### **CRITERIA**

Members who meet the eligibility requirements to be considered for an ACACA Individual Member Workshop Grant must:

1. complete the application form;
2. provide a current artist resume or CV;
3. attach a personal statement detailing why this grant is being applied for and how the funds will be used, and
4. submit a portfolio of five (5) pieces of work completed in the last 1-2 years (digital files or photos of the works are permissible for application purposes).

### **GRANT**

Three (3) ACACA Individual Member Workshop Grants are available in each fiscal year (March 1 – February 28) in the amount of \$400.00 each.

- An accredited, non-partisan jury panel chosen by CARFAC Alberta will assess the applications and jury the submitted portfolios.
- The ACACA Executive Board will review and confirm eligibility criteria of the applicants.
- Successful ACACA Individual Member Workshop Grant recipients will be notified by the ACACA Executive Board by December 31 and grant funds will be issued at that time.



# Individual Workshop Report

## Alberta Community Art Clubs Association

Society No. 500053301

Registered Charity No. 8984 20948 RR001

This form must be completed at the conclusion of any Alberta Community Art Clubs Association assisted workshop and submitted to the ACACA Treasurer within 30 days.

### Individual Workshop Report Form

name of host club \_\_\_\_\_

address \_\_\_\_\_

city / town \_\_\_\_\_

postal code \_\_\_\_\_

email \_\_\_\_\_

club contact \_\_\_\_\_

phone \_\_\_\_\_

date(s) of workshop \_\_\_\_\_

location (address) of workshop \_\_\_\_\_

rental fee (if applicable) \_\_\_\_\_

registration fee \_\_\_\_\_

instructor name \_\_\_\_\_

instructor mailing address \_\_\_\_\_

email \_\_\_\_\_

phone \_\_\_\_\_

hours of instruction \_\_\_\_\_

cost of instruction \_\_\_\_\_

class size (please provide the names and addresses of the workshop participants on a separate sheet of paper and mail with this form) \_\_\_\_\_

names of community clubs participating \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

evaluation of workshop and comments: (if necessary, include on a separate sheet of paper mailed with this form)

I declare the above to be a true report and furthermore that the grant money received from the Alberta Community Art Clubs Association will be used to pay for art instruction.

Person to whom grant is sent: \_\_\_\_\_

Witnesses:

Name \_\_\_\_\_ Name \_\_\_\_\_

Signature \_\_\_\_\_ Signature \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Phone \_\_\_\_\_ Phone \_\_\_\_\_